



Job Title: Case Manager –Child Well Being Supervisor
(This position will be transitioning to a new role within Zaag'idiwin)

Organization: Zaag'idiwin Naaknigewin

Salary Range: \$89,700 - \$92,200 annually

Location: 9 Village Road, Southampton, Ontario N0H 2L0

Job Type: Full-Time, Contract, One (1) Position.

About Zaag'idiwin Child and Family Services

Zaag'idiwin Child and Family Services is a newly established organization dedicated to promoting the wellbeing of Saugeen First Nation children and families and building capacity to operationalize Saugeen's child wellbeing law, Zaag'idiwin. Saugeen children and families are at the core of who we are – they are our most valuable resources. We believe it is our collective responsibility as Saugeen to care for one another.

Position Overview

The Case Manager provides culturally safe and holistic support and coordination for child well-being workers (band representatives), ensuring effective safe delivery for children, youth and families involved with Zaag'idiwin Naaknigewin. The case manager mentors and supports child well-being workers as they conduct assessments, develop service plans and connect families to resources.

Key Responsibilities

Support to Child Wellbeing Workers

- Serve as the primary point of contact and mentor for assigned Child Wellbeing Workers.
- Provide guidance in client assessment, service planning, documentation, and cultural integration.
- Monitor workloads, maintain quality service delivery, and assist with complex cases.
- Facilitate regular check-ins and team meetings to review progress and address challenges.

Advocacy & Coordination

- Advocate for clients' rights and ensure culturally relevant services are accessible through Child Wellbeing Workers.
- Coordinate with agencies and service providers to deliver integrated care.
- Ensure inclusion of Indigenous traditions, teachings, and values in service delivery.

- Engage Elders and Knowledge Keepers to ensure cultural safety in case planning.

Documentation & Oversight

- Maintain accurate oversight records, reports, and compliance documentation.
- Track case progress and support Child Wellbeing Workers in updating plans.
- Review and approve case notes and reports for completeness and accuracy.

Community Engagement

- Build relationships with community members, agencies, and service partners.
- Participate in outreach and community events to raise awareness of available supports.

Other Duties

- Participate in team meetings, training sessions, and professional development.
- Perform related duties as assigned to advance the operational success of Zaag'idiwin Child and Family Services.

Qualifications

Education & Experience

- Diploma or degree in Social Work (with RSW designation in good standing) or Child and Youth Worker (CYW) designation.
- Minimum of 3 years' experience in case management, child welfare, or social services.
- Experience working with Indigenous communities, preferably Saugeen First Nation.

Skills & Knowledge

- Strong understanding of trauma-informed care and culturally safe practices.
- Excellent communication, advocacy, and mentoring skills.
- Ability to coordinate and manage multiple cases through directed oversight.
- Proficiency with case documentation and case management software.

Other Requirements

- Valid Ontario driver's license and reliable vehicle.
- Clear Criminal Record Check with Vulnerable Sector Screening.
- Flexibility to work evenings and weekends as needed.

Equal Opportunity & Preference:

Zaag'idiwin Child and Family Services promotes equal employment opportunities. Preference will be given to candidates who identify as Indigenous, particularly those who are members of Saugeen First Nation, in alignment with the needs of the communities we serve.

How to Apply

Interested candidates are invited to submit their resume and a cover letter detailing their qualifications and vision for the role. Please ensure that your application highlights how your experience aligns with the Key Responsibilities & Qualifications.

Applications must be submitted in Word or PDF format.

In the subject line, please include: First Name Last Name – Case Manager.

Submit your application via email or post, by **4:00 p.m. Monday, September 1, 2025** to:

Candice Ruhl, Director of Human Resources – Zaag'idiwin Naaknigewin
9 Village Road, Southampton, Ontario N0H 2L0
candice.ruhl@saugeen.org