



## JOB POSTING

<b>Title:</b>	Community Mentor
<b>Reports to:</b>	Director of Education and Early Years
<b>Terms:</b>	Term Contract
<b>Hours:</b>	35 hours per week
<b>Salary:</b>	\$30.35/hour
<b>Location:</b>	Youth Centre

**Position Summary:** The Community Mentor will be responsible for the implementation of the Youth Leadership Program for Saugeen First Nation. Your overall goal as a Community Mentor is to create and facilitate a successful core program that will improve life skills, engagement, mental health and well-being of youth in our community. This position will require working non-standard hours and occasional travel up to three to four times a year.

### Job Duties

- Plan and perform all details and logistics needed to deliver the program session, activities and events for a minimum of 10-20 youth
- Responsible for learning the core program and delivering these sessions to youth participants, including budgeting and workplans
- Support youth as they plan, lead and assess community-based events
- Network and develop programming collaborations with other community programs and neighboring organizations
- Plan and host intergenerational events or tournaments that will allow children, parents, and grandparents to play together
- Responsible for recording all relevant program information and data and sharing for reporting purposes
- Share plans, successes and challenges of the Youth Leadership Program
- Responsible for completing a variety of administrative tasks
- Create and oversee a Youth Council that targets youth voice and brings necessary issues to senior administration

### Requirements

- Minimum College Diploma, ongoing or complete in the any of the following areas: Community Services (Child & Youth Worker; Recreation & Leisure; Social Service Worker; Early Childhood Education); or equivalent education or work experience
- Indigenous specific programs (Community advocacy, education, family and child services); Indigenous studies; Studies in teaching and education, or willing to obtain would be an asset
- Trained or willing to be trained in how to effectively facilitate leadership and recreation programming for young people aged 10-30 years old
- Suggested skills: workshop and/or other facilitation experience, experience working with children and youth in leadership capacity, community development experience
- 1-2 years' experience facilitating workshops for groups of 10 or more in recreation, arts, and culture programming.
- Experience in coordinating large events for 50+ people.
- Knowledge of Anishnaabemowin Language to assist groups with participation an asset

### Skills and Abilities

- Excellent verbal and written communication
- Trauma/grief informed training an asset or willing to obtain
- Excellent critical thinking skills
- Proficiency in Office 365/ Excel and other software
- Flexibility in work hours and scheduling-available to work days, evenings and weekends when needed
- Excellent ability to manage priorities and emergency situations
- Excellent project management and conflict resolution skills
- High degree of initiative and self direction

### Qualifications

- First Aid/CPR certificate-AED training an asset
- WHIMIS certificate
- Safe food handlers certificate
- Valid 'G' class license

### Applications MUST include:

- Current covering letter
- Current resume with dates specified
- Three names (not letters) of references with telephone numbers and/or email addresses (one must be current or most recent employer)

**The successful candidate will be required to complete a mandatory CPIC and Vulnerable Sector Check as a condition of their employment.**

**DEADLINE DATE: Friday May 1, 2026 @ 4:00 p.m.**  
**(\*No Late Applications Accepted\*)**

**Only qualified applicants will be contacted for an interview**

**Qualified Saugeen First Nation members will be given priority**

Applications will be received:

At Office: Attn. Joe Wesley, Governance Building, 519.797.2781 ext.1104

By Email: [joe.wesley@saugeen.org](mailto:joe.wesley@saugeen.org)

By Mail: Attn. Joe Wesley, 6 Cameron Dr., Southampton, ON, N0H 2L0