



JOB POSTING

Title: Teaching Assistant
Terms: Present – June 25, 2026
(Possibility of contract renewal for September 2026 to June 2027)
Hours: up to 33hrs/wk
Salary: \$23.19/hr
Location: Saugeen District Senior School

Position Summary: To assist identified Saugeen First Nation learners receiving regular and timely educational services grounded in solid academic expectations. Teaching assistants support Saugeen First Nation exceptional learners who have individual education plans (IEP's) and those students who need academic support. Teaching Assistants are expected to engage in school learning activities and support individual learning needs. Teaching Assistants support the teacher in the delivery of special education service deliverables as identified in the students' educational plan.

Job Duties

- Report directly to school Principal for day-to-day management, supervision and expectations
- Support SFN students and classroom teachers in programming, planning and service deliverables
- Able to use technological supports i.e. computers and special education equipment
- Provide a vital link between the student and the classroom teacher
- Apply priorities as identified by classroom teacher
- Collaborate with partners such as occupational, speech and language pathologists
- Attend all professional development days with affiliated school
- Must be punctual, attend regularly and provide students with positive role model
- Sign Oath of Confidentiality
- Strong interpersonal skills and excellent communication abilities
- Potentially provide assistance and supervision to students on the Route 6 bus (Port Elgin Route)

Requirements

- Current certificate of qualification as an Educational Assistant as provided under the Ontario Education Act or related experience
- Being a member of the Ontario College of Teachers an asset
- Special Education qualification an asset
- Early Childhood Diploma or Ontario Youth Worker Diploma or related experience
- Clear CPIC and Vulnerable Sector Search
- Complete Performance Appraisal Report from previous year if applicable
- Knowledge of Anishnaabemowin Language to assist students with participation is considered an asset

Applications MUST include:

- Current covering letter
- Current resume with dates specified
- Three names (not letters) of references with telephone numbers (one must be current or most recent employer)

Copies of qualifications, certificates, successful Performance Appraisal Report, current CPIC and Vulnerable Sector checks will be a condition of employment and must be provided by a specified date.

DEADLINE DATE: May 1, 2026, at 4:30pm

Only qualified applicants will be contacted for an interview

Saugeen First Nation Band members and persons of Indigenous descent are encouraged to apply.

The successful candidate will be asked to provide a current CPIC/VA criminal record check as a condition of employment.

Applications will be received:

At Office: Joe Wesley, Governance Building, 519.797.2781 ext.1104

By Email: joe.wesley@saugeen.org

By Mail: Attn. Joe Wesley, 6 Cameron Dr., Southampton, ON, N0H 2L0