



CHIPPEWASSFN



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A communication plan to support Chief & Council in communicating effectively with the community and staff.

Saugeen First Nation **COMMUNICATION PLAN** 2026

SAUGEENFIRSTNATION.COM



COMMUNITY COMMUNICATION

CHIEF & COUNCIL WEBPAGE

On the Saugeen First Nation website there are subpages under Chief and Council. On the webpage the following information will be shared;

- Communication Plan
- Communiques
- Meeting highlights
- Quarterly Chief & Council updates
- 2026 Chief & Council Calendar

[HTTPS://SAUGEENFIRSTNATION.COM/COMMUNITY-UPDATES/](https://saugeenfirstnation.com/community-updates/)

COMMUNITY COMMUNIQUE

When important communiques are required to be sent to the community the Communications Specialist will compile the needed information and prepare the communique on official letter head. Chief and/or Band Administrator will approve for posting.

The communique will be posted to our Facebook and Instagram page. As well as posted under the 'Documents' section on our App, and on our 'Public Notices' on the home page of our website.





COMMUNITY COMMUNICATION

MEETING HIGHLIGHTS

Summarized meeting minutes from weekly Chief & Council meetings will be published onto our webpage for viewing. Summarized meeting minutes will also be published onto our Facebook and Instagram pages and included into our monthly newsletters.

[HTTPS://SAUGEENFIRSTNATION.COM/COUNCIL-HIGHLIGHTS/](https://saugeenfirstnation.com/council-highlights/)

MEETING MINUTES

Detailed meeting minutes from Chief & Council meetings will be provided to members upon request.

QUARTERLY COUNCIL UPDATES

Quarterly Chief & Council Community Updates will be published during the months of January, April, July & October of each year and will be published onto our webpage as well as posted to our Facebook and Instagram pages.



COMMUNITY DEPUTATION DAYS

LOCATION: COUNCIL CHAMBERS

TIME: 5:00PM TO 8:00PM

SCHEDULED DATES FOR 2026

January 21st

February 18th

March 18th

April 15th

May 20th

June 17th

July 15th

August 19th

September 16th

October 21st

November 18th

December 16th

CODE OF CONDUCT

The Saugeen Band Chief & Council do not tolerate persons exhibiting threatening, abusive or unruly behaviours within Band Program Offices. Such persons will be asked to leave the building, and if necessary, the police will be contacted.

Please remember that respectful conduct is expected from everyone. Any form of misbehaviour will be addressed immediately and will not be tolerated.

GUIDELINES

Individuals wishing to make a deputation must submit their request, reasons for their deputation, and any supporting documentation to the Executive Assistant to Chief & Council no later than five (5) days prior to the regularly scheduled meeting for deputations.

Each person will have ten (10) minutes to present to Chief & Council.

You will conduct yourself in a professional manner.

CONTACT

leona.roote@saugeen.org

519-797-2781 ext. 1103

6 Cameron Drive Southampton ON N0H 2L0



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**ORGANIZATIONAL
COMMUNICATION**

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ORGANIZATIONAL COMMUNICATION

Communication Pathways

COMMUNICATION PATHWAYS

Effective communication is vital to keeping our community informed, connected, and engaged. Our communication pathways support this goal by ensuring community members, staff, and leadership receive timely, accurate, and relevant information, opportunities, and announcements.

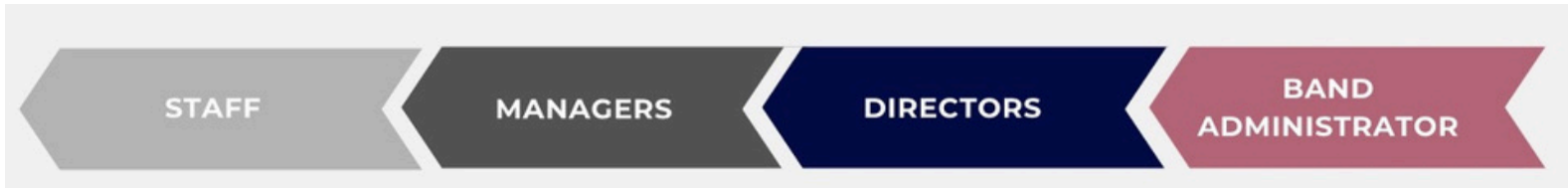
FROM MEMBERSHIP



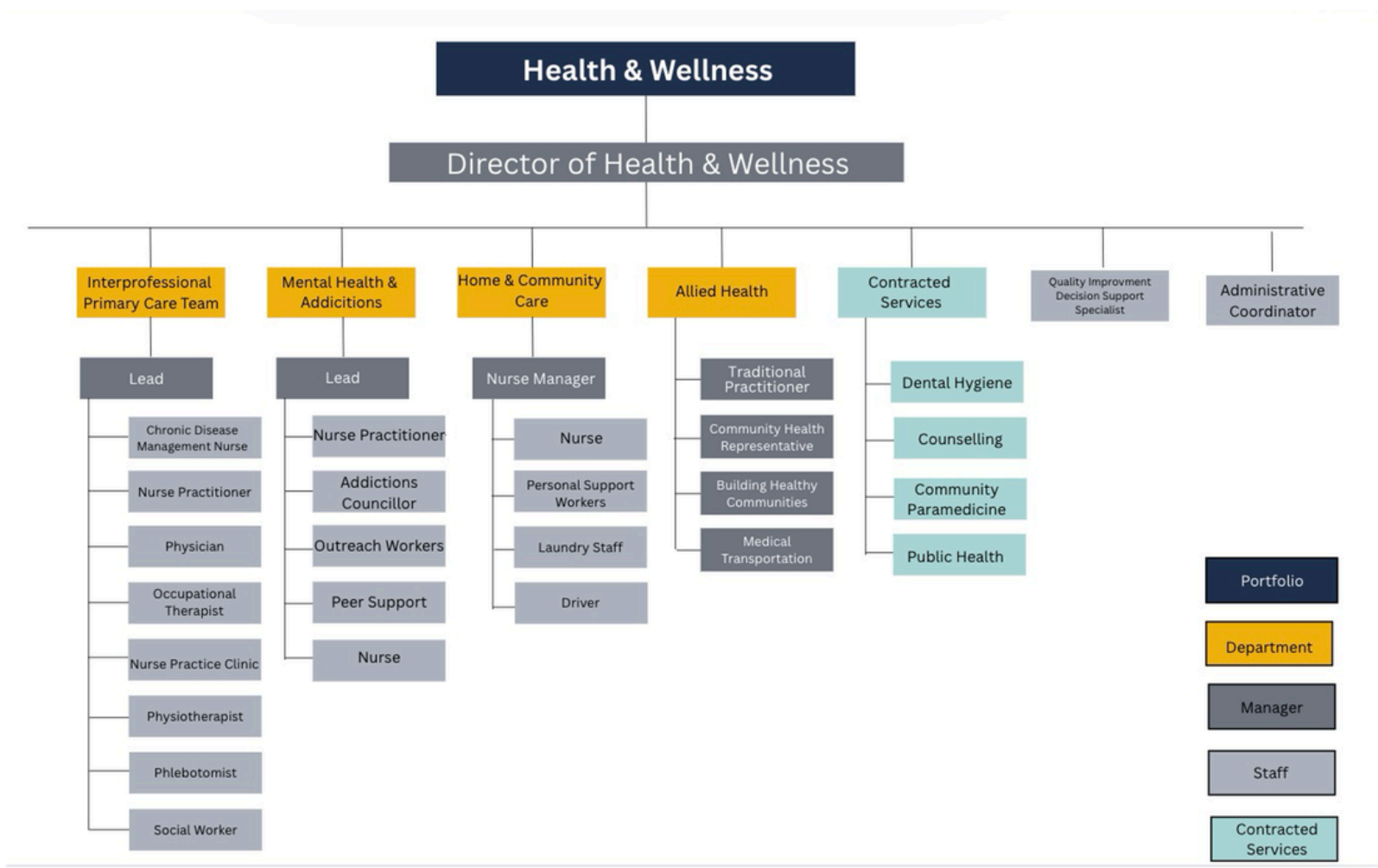
FROM STAFF TO COUNCIL



FROM COUNCIL TO STAFF



Health & Wellness



Staff Directory - Health & Wellness

Director of Health & Wellness – Cheree Urscheler

Office: 519-797-5885 ext. 1003 Email: cheree.urscheler@saugeen.org

Health Centre – 47 Mason Drive – 519-797-5885 ext.1000

Renita Nawash – Community Health Rep, renita.nawash@saugeen.org

Linda Prentice – Administrative Coordinator, linda.prentice@saugeen.org

Susan Horsfall – Physician, susan.horsfall@saugeenfirstnation.com

Kelsey Young – Nurse Practitioner, kelsey.young@saugeenfirstnation.com

Home & Community Care

Cathy Banks – Home & Community Care Manager, cathy.banks@saugeenfirstnation.com

Amber Dodd – PSW Office Admin, amber.dodd@saugeenfirstnation.com

Jodi Bradfield – Home & Community Care RPN, jodi.bradfield@saugeenfirstnation.com

Wellness Centre – 107 Cameron Drive – 519-797-1918 ext.1017

Julia Peart – Nurse Practitioner, julia.peart@saugeenfirstnation.com

Rebecca Liparti – Registered Nurse, rebecca.liparti@saugeenfirstnation.com

Medical Transportation – 6 Cameron Drive – 519-797-2781 ext.1125

Tammy Roote – Medical Transportation Coordinator , tammy.roote@saugeenfirstnation.com

Community & Social Services



Staff Directory - Community & Social Services

Director of Community & Social Services – Nicole D’arti

Office: 519-797-1613 ext.2201 Cell: (647)-206-7796 Email: nicole.datri@saugeen.org

Ontario Works – 6470 Highway 21 – 519-797-1613 ext.2200

Darlene Bumstead – Eligibility Review Officer, darlene.bumstead@saugeen.org

Eliza John – Administration Assistant, ow.reception@saugeen.org

Food Bank – 37 Mason Drive – 519-797-2781 ext.2500

Josh Ritchie – Interim Food Bank Coordinator, foodbank.coordinator@saugeen.org

Brent Henry – Food Bank Assistant, foodbank.assistant@saugeen.org

Women’s Shelter – 24 Christine Street – 519-797-2521 ext. 1801

Crisis Line – 519-797-3677

Mariah Lumley – Women’s Shelter Manager, mariah.lumley@saugeen.org

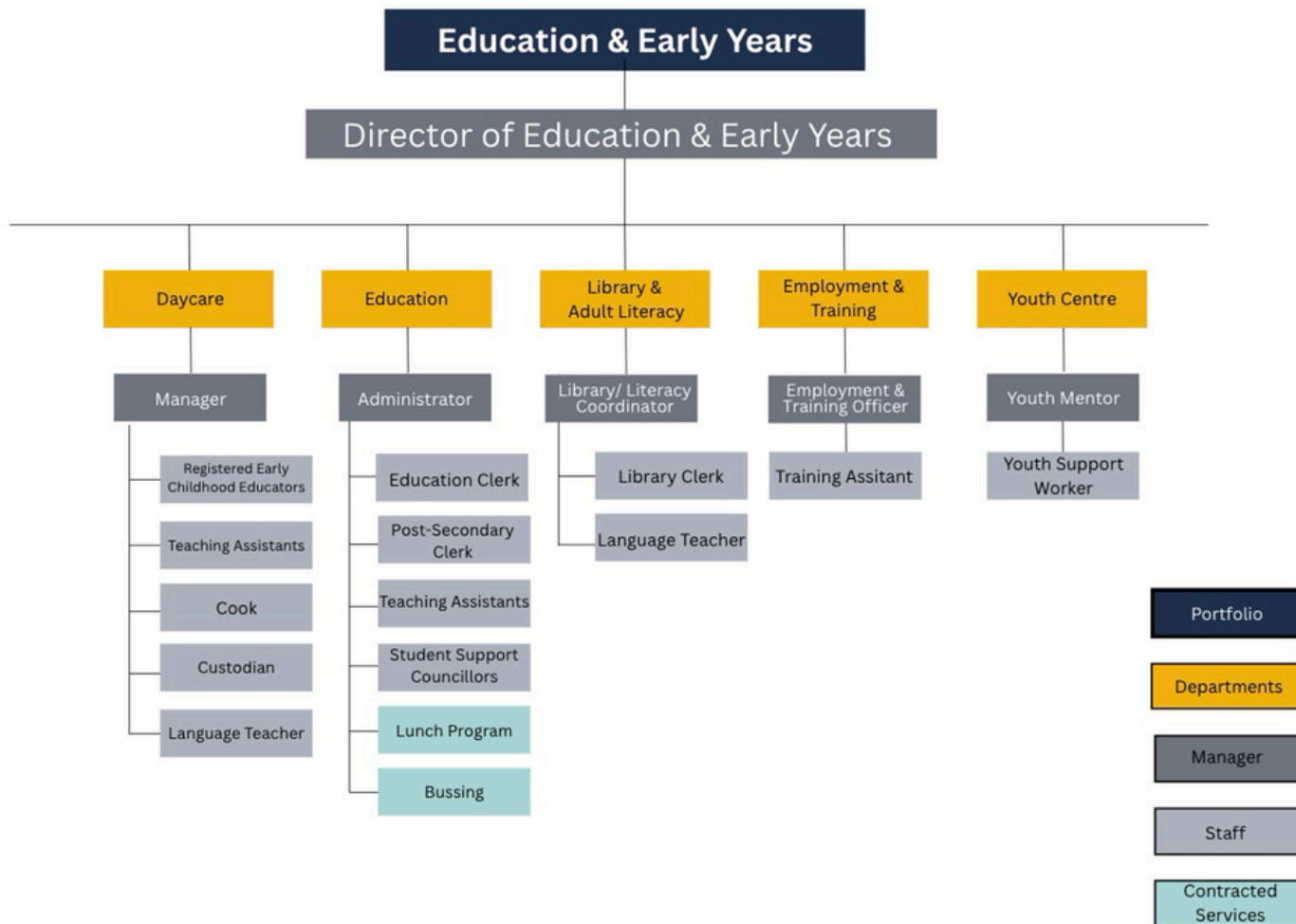
James Mason Recreation Centre – 47 French Bay Road – 519-797-3254 ext.2300

Sheena Kewageshig – Recreation Manager, sheena.kewageshig@saugeen.org

Emergency Support – 6 Cameron Drive – 519-797-2781 ext.1138

Nicole D’Atri – Interim Emergency Support Coordinator, nicole.datri@saugeen.org

Education & Early Years



Staff Directory - Education & Early Years

Director of Education & Early Years – Melissa Kahgee-Ritchie
Office: 519-797-2781 ext. 1109 Email: melissa.kahgee@saugeen.org

G' Daycare – 19 Christine Street – 519-797-2419

Joyce Besito – Supervisor/Manager, joyce.besito@saugeen.org

Education – 6 Cameron Drive – 519-797-2781 ext.1118

Mindy Gill-Johnson – Education Administrator, mindy.gill@saugeen.org

Janice Mason – Education Clerk, Janice.mason@saugeen.org

Library – 812 French Bay Road – 519-797-5986 ext.2100

Melissa Root – Library/Literacy Coordinator, melissa.root@saugeen.org

Employment & Training – 28 Joshua Cresent – 519-797-1224 ext.1600

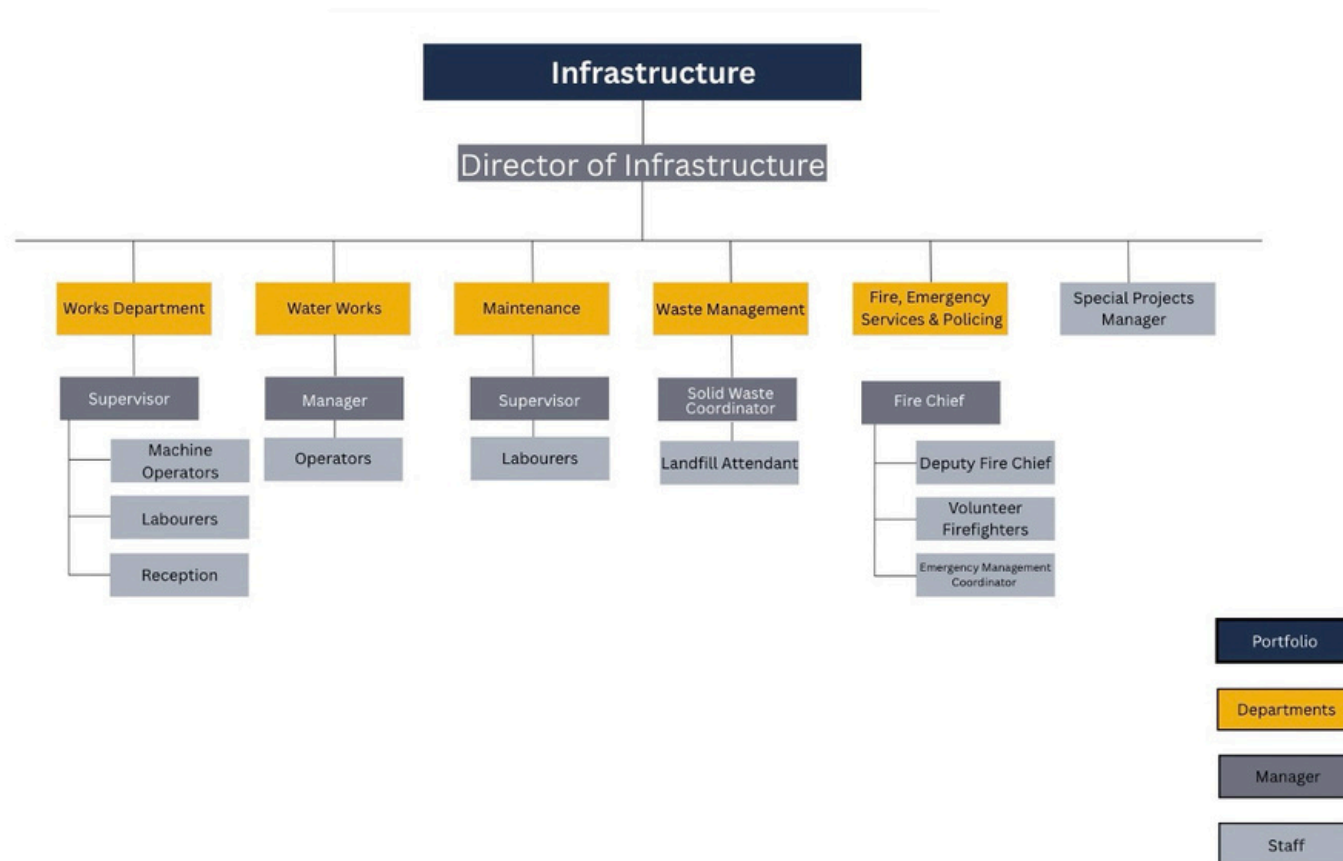
Jennifer Kewageshig – Employment & Training Officer, jennifer.kewageshig@saugeen.org

Presley Root – Training Assistant, training.assistant@saugeen.org

Youth Centre – 6439 Highway 21 – 519-797-4999 ext.2901

Blane Roote – Youth Support Worker, blane.roote@saugeen.org

Infrastructure



Staff Directory - Infrastructure

Director of Infrastructure – Vacant

Works Department – 796 French Bay Road – 519-797-3934 ext.1700

Brent Smith – Interim Director of Infrastructure, brent.smith@saugeen.org

Stephanie Roote – Works Department Reception, stephanie.roote@saugeen.org

Water Works – 130 Cameron Drive – 519-797-1510 ext.1301

Lloyd Ritchie – Water Works Manager, lloyd.ritchie@saugeen.org

Derek Roote – Water Works Operator, derek.roote@saugeen.org

Maintenance – 11 Service Road – 519-477-3504

Brent Smith – Maintenance Supervisor, brent.smith@saugeen.org

George Kewageshig – Governance Building Maintenance, george.kewageshig@saugeen.org

Waste Management – 796 French Bay Road – 519-797-3934 ext.1700

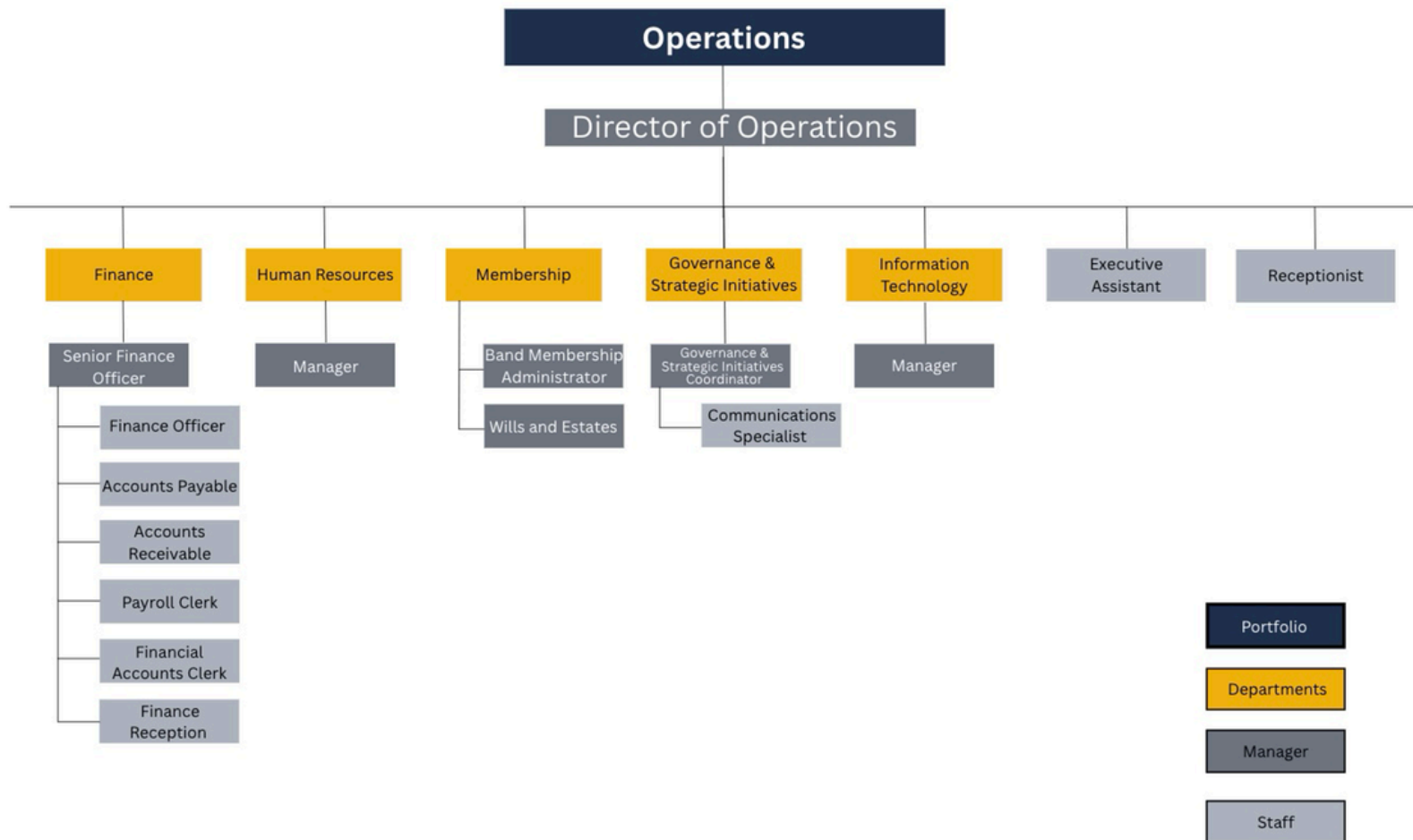
Chrispin Ajedipe – Solid Waste Coordinator, chrispin.ajedipe@saugeen.org

Fire & Emergency Services – 6513 Highway 21 – 519-797-5991

Jackson Nashkewa – Fire Chief, fire.chief@saugeen.org

Ashley Russell Taylor – Deputy Fire Chief/ Acting Emergency Management Coordinator, deputy.chief@saugeen.org

Operations



Staff Directory - Operations

Director of Operations – Vacant

Governance Building

Morgan Jack – Governance Reception, reception@saugeen.org

Leona Roote – Executive Assistant, leona.roote@saugeen.org

Finance – 6 Cameron Drive – 519-797-2781 ext.1126

Lisa Bender – Senior Finance Officer, lisa.bender@saugeen.org

Julie Robichaud – Finance Reception, finance.reception@saugeen.org

Human Resources – 6 Cameron Drive – 519-797-2781 ext.

Tiffany Dedo – Human Resources Manager, tiffany.dedo@saugeen.org

Membership – 6 Cameron Drive – 519-797-2781 ext.1122

Kim Roote – Membership Administrator, kim.roote@saugeen.org

Governance & Strategic Initiatives

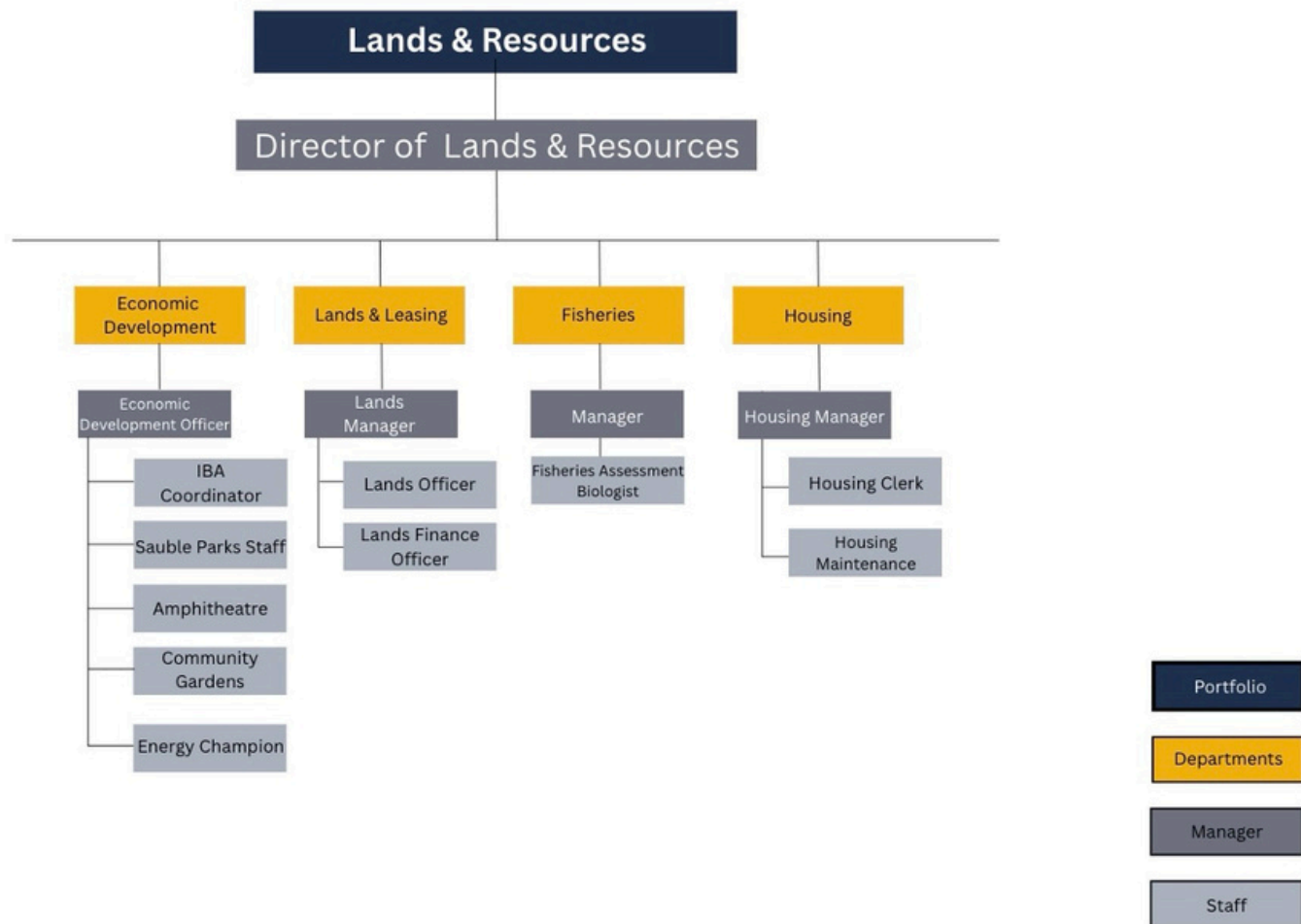
Melissa Snowdon – Governance Coordinator, melissa.snowdon@saugeen.org

Justine Kaufman – Communications Specialist, justine.kaufman@saugeen.org

Information Technology

Darcy Kewageshig – Fibre Optics Project Manager, darcy.kewageshig@saugeen.org

Lands & Resources



Staff Directory - Lands & Resources

Director of Lands & Resources – Vacant

Economic Development – 6 Cameron Drive – 519-797-2781 ext. 1137

Brad Ritchie – Economic Development Officer, brad.ritchie@saugeen.org

Brittany Roote – SFNIBA Coordinator, brittany.roote@saugeen.org

Winston Boudreau – Energy Champion, winston.boudreau@saugeen.org

Lands & Leasing - 6 Cameron Drive – 519-797-2781 ext.1133

Kirk Roote – Lands Manager, kirk.roote@saugeen.org

Kristin Snowdon – Lands Officer, kristin.snowdon@saugeen.org

Fisheries – 64 Cameron Drive – 519-797-1292 ext.2400

Justin Ritchie – Fisheries Manager, justin.ritchie@saugeen.org

Clint Root – Fisheries Technician, clint.root@saugeen.org

Housing – 6 Cameron Drive – 519-797-2781 ext.1107

Jon van Oostveen – Housing Manager, jon.vanOostveen@saugeen.org

Tyler Kewageshig – Housing Clerk, tyler.kewageshig@saugeen.org

Danny McGrath – Housing Maintenance, danmcgrath@saugeen.org