



## **JOB POSTING SAUGEEN FIRST NATION**

### **Medical Transportation Driver**

<b>Program:</b>	Medical Transportation
<b>Reports To:</b>	Medical Transportation Coordinator
<b>Term of Employment:</b>	1yr – Term Contract
<b>Wage:</b>	Wage dependent upon individual destination rates provided by FNIHB ISC
<b>Hours of Work:</b>	Employee hours subject to on-call arranged client appointment destinations

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#### **JOB PURPOSE**

To provide transportation to medical appointments in and around the Grey & Bruce areas, as well as occasional long distance locations depending on community members Medical needs.

#### **KEY DUTIES AND ACCOUNTABILITIES**

- Must be able to be available with minimal notice.
- Strong geographic knowledge of the Grey/Bruce area and ability to work navigational systems/GPGPS
- Track mileage and maintain daily logs for reporting.
- Able to understand clients needs for confidentiality.
- Excellent people, time management and multi-tasking skills.

#### **REQUIREMENTS**

##### **Education and Experience:**

- Experience driving in all types of weather.
- Drivers Education course is a bonus but not necessary to apply.
- Experience working with people.
- First Aid and CPR or willingness to obtain.

##### **Knowledge, Skills & Abilities:**

- Knowledge of using GPS
- Ability to keep Strict Confidentiality
- Excellent time-management skills and able to meet time schedules
- Self-motivation and be driven to work in an environment that relies on teamwork to meet goals.
- A positive & professional attitude as well as a desire to help others .
- Must be able to have a positive attitude and understanding the need to show empathy towards others.
- Must be able to assist some clients in and out of medical vehicle and into appointments.

**Designations, Licences & Requirements:**

- Valid Class G Driver's license with reliable transportation.
- Clean Drivers Abstract
- Clean Criminal Record Check including Vulnerable Sector Screening

**WORKING CONDITIONS**

1. Physical Demands – Periods of standing and sitting will be involved throughout the course of work. Occasional pushing and assisting of clients in and out of vehicle and into appointments
2. Environment – Periods of exposure to outside encountering adverse weather conditions, safety hazards and temperature extremes.
3. Mental Effort – Stress levels may be low to medium as situations may arise when dealing with the public.
4. Position Type/Expected Hours of Work – The hours of work may include evenings, weekends and stat holidays.

**DEADLINE DATE: May 15<sup>th</sup>, 2026 @ 4:30 p.m.**  
**(\*No Late Applications Accepted\*)**

**Only qualified applicants will be contacted for an interview**

**Qualified Saugeen First Nation members will be given priority**

**Successful candidate will be asked to provide a current Criminal Record Check**

**Submit cover letter, resume and 3 current references to:**

- At Office:** Joe Wesley, (519) 797-2781, Extension 1104  
**By E-Mail:** [joe.wesley@saugeen.org](mailto:joe.wesley@saugeen.org)  
**By Mail:** Attn. Joe Wesley, 6 Cameron Drive, Southampton, ON N0H 2L0