SECURE CERTIFICATE OF INDIAN STATUS (SCIS)

APPLICATION FOR ALREADY REGISTERED PERSONS
ADULTS (16 OR OLDER), CHILDREN (15 OR YOUNGER) AND DEPENDENT ADULTS

Privacy statement

Personal information is collected, used and disclosed by Indigenous Services Canada in accordance with the *Privacy Act* (https://laws-lois.justice.gc.ca/eng/acts/P-21/). Only information needed to administer the Indian Registration and the Secure Certificate of Indian Status programs is collected. The authority to collect and use personal information is derived from the *Indian Act* (https://laws-lois.justice.gc.ca/eng/acts/i-5/). The information collected is used to determine entitlement to registration on the Indian Register and membership in a First Nation whose membership list is maintained by the Department, to issue a Secure Certificate of Indian Status to registered persons and for the provision of benefits and services to those who are registered. The description of this personal information collection (ISC PPU 110, ISC PPU 220) is available at Info Source (https://www.sac-isc.gc.ca/eng/1639748667069/1639748703555).You have the right to access and request corrections to your personal information by contacting the department's Privacy Coordinator at 819-997-8277. For more information on privacy issues, complaints and the *Privacy Act* in general, you may consult the Office of the Privacy Commissioner of Canada at 1-800-282-1376.

- ► **SCIS** stands for Secure Certificate of Indian Status.
- ► **This form is for persons already registered under the *Indian Act***. Persons who are not registered must submit an application for registration. For more information, visit www.canada.ca/indian-status.
- ► Instructions (83-172IE) are available at www.canada.ca/indian-status-forms or by calling 1-800-567-9604.
- ► An application to renew the SCIS can be submitted up to 1 year before the renewal date on the front of the card.
- ► Complete the form on-screen or write in block letters using black or dark blue ink.

Section 1: Reason for application (select ONE option)

☐ First SCIS application	☐ Lost SCIS	☐ Changes to personal information
☐ Renewal	☐ Stolen SCIS	☐ First Nation transfer
	☐ Damaged SCIS	☐ Addition of machine-readable zone

Section 2: Person to be issued a Secure Certificate of Indian Status (SCIS)

Family name		Given names
Alias/Cultural name (optional)		Gender: ☐ M (male) ☐ F (female) ☐ X (another gender)
Date of birth (YYYYMMDD)	Registration number (10 digits)	First Nation name
Telephone number (daytime)	Telephone number (other)	Email address

Permanent address ☐ On reserve ☐ Off reserve	Number, street, apartment, P.O. box		
City	Country	Province/Territory/State	Postal/ZIP code

Mailing address (if different from permanent address)

Section 3: Parent/Legal guardian

This section must be completed **ONLY** if applying for a child (15 or younger) or a dependent adult.

Family name	Given names
Date of birth (YYYYMMDD)	Registration number (10 digits) (if applicable)

Relationship to child or dependent adult:

☐ Parent ☐ Custodial parent ☐ Legal guardian ☐ Other (specify) _____

► **If applying for a child**: Are there separation agreements, court orders or legal proceedings concerning the custody of the child?

☐ No ☐ Yes ► If yes, provide copies of all legal documents.

► **If applying for a dependent adult**, provide a copy of the order of guardianship.

Section 4: Identification documents for adult applicant (16 or older) **or parent/legal guardian** (refer to the instructions)

Document type	Expiry date (YYYYMMDD) (if applicable)	Name (as it appears on the document)

Section 5: Name-linking documents (if applicable) (refer to the instructions)

Document type	Name (exactly as it appears on the document)

Section 6: Signature and photo to be displayed on the Secure Certificate of Indian Status (SCIS)

► **Signature**: You may sign with an "X", in syllabics or another language, as long as it is your usual signature.

A signature is not required for a child (15 or younger) or dependent adult and will not be displayed on their SCIS.

► **Photos**: Use the SCIS Photo App to submit a digital photo OR provide 2 printed identical and unaltered passport-style quality photos (refer to the instructions).

○ **SCIS PHOTO APP USED FOR PASSPORT PICTURES**

Sign inside the box without touching the border

Section 7: Declaration and signature

Note: Failure to sign and date the declaration will delay application processing.

Notice to applicants: The Secure Certificate of Indian Status (SCIS) remains at all times the property of the Government of Canada and must only be used by the person in whose name it is issued. Any false or misleading statement with respect to this application and any supporting document, including the concealment of any material fact, selling or permitting the use of your SCIS by any other person or agency, is cause to revoke or refuse to issue an SCIS, and may lead to criminal prosecution.

Declaration: I request that a Secure Certificate of Indian Status (SCIS) be issued to me (or issued to the child or dependent adult on whose behalf I am applying) and solemnly declare that the information provided with respect to this application and any supporting document is true. I declare that the photo has not been altered and is a true likeness of me (or is a true likeness of the child or dependent adult). I have read and understand the Notice to applicants and the Privacy statement. I understand that as soon as I receive my new SCIS, I am to destroy and discard the old one.

If applying to replace a lost, stolen, or damaged SCIS: I declare that I have not given my SCIS to another person or disposed of it in an unauthorized manner. I understand that an SCIS reported lost, stolen or damaged is no longer valid and can no longer be used. Should I regain possession of my SCIS, I understand that I am to destroy it immediately.

Signature (applicant 16 or older OR parent/legal guardian) ►	Date (YYYYMMDD)

For administrative use only (to be completed by a trusted source, if applicable)

Family name and given names		Organization (if applicable)
First Nation number or initiator code (if applicable)		Email address
Telephone number (daytime)	Date (YYYYMMDD)	**Trusted source signature** ►

Canada

GUARANTOR DECLARATION
Registration and Secure Certificate of Indian Status (SCIS)

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Instructions

► The Declaration **must be signed by the applicant and guarantor**; failure to sign will delay application processing.

► Complete the form on-screen or write in block letters using black or dark blue ink.

SECTION 1: Applicant

The applicant is the person (16 years of age or older) applying for registration or for the Secure Certificate of Indian Status OR the parent/legal guardian applying for a child (15 years of age or younger) or dependent adult.

Family name	Given names
Family name at birth (if different from name above)	Alias/Cultural name (if applicable)
Date of birth (YYYYMMDD)	Registration number (10 digits) (if applicable)

Applicant signature ►	Date (YYYYMMDD)

SECTION 2: Child/Dependent adult (if applicable)

Complete this section if the Declaration supports a child's or dependent adult's application for registration or for the Secure Certificate of Indian Status.

Family name	Given names

SECTION 3: Guarantor

Family name		Given names
Registration number (10 digits) (if registered under the *Indian Act*)		Date of birth (YYYYMMDD)
Occupation (if guarantor is not registered)		Employer name (if guarantor is not registered)
Telephone number (daytime)	Telephone number (other)	Email address

Has known the applicant for years (minimum 2 years)

Declaration: I solemnly declare that I am at least 18 years of age and have known the applicant named above for at least 2 years. I understand that the Department reserves the right to confirm my eligibility to act as guarantor, which may include searching publicly available information or the Indian Register in compliance with the *Privacy Act*. I understand that any false or misleading statement relating to this form and any document in support of the application, including the concealment of any material fact, may be grounds for criminal prosecution.

Guarantor signature ►	Date (YYYYMMDD)